

CASANDRA HINCKS

University of the Fraser Valley – BIS Degree Student



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Mission/BC/Canada
[Website](#)

EDUCATION

JANUARY 2018 – PRESENT

Bachelor of Integrated Studies Degree,
History Minor, Sociology Minor
University of the Fraser Valley
Abbotsford, BC

SEPTEMBER 2008

Applied Business Technology Program
University of the Fraser Valley
Abbotsford, BC

TRANSFERABLE SKILLS

Strong Communication	
Problem Solving	
Team Leadership	
Tolerant & Adaptable	
Organization	
Technology Proficient	
Project Management	

AWARDS & ACHIEVEMENTS

Leadership Award
Heritage Park Secondary

Principal's List
Heritage Park Secondary

Dean's List
University of the Fraser Valley

SUMMARY OF QUALIFICATIONS

- Diverse experiences gained through volunteer opportunities
- Excellent verbal and written communication skills
- Ability to build a positive relationship with students and co-workers
- Self-motivated and able to take initiative
- Proficient with Technology and software including: Word, Excel, Outlook, Access; Remark Survey & InDesign.

PROFESSIONAL EXPERIENCE

Program Review Assistant University of the Fraser Valley Abbotsford, BC	2009 – Present
Regional Care Worker Arcus Community Resources Maple Ridge, BC	2003 – 2007
Restaurant Management McDonald's Restaurant Mission, BC	1999 – 2003

VOLUNTEER EXPERIENCE

Highschool Peer Tutor Heritage Park Secondary Mission, BC	1999 – 2002
Leadership Student & Mentor Heritage Park Secondary Mission, BC	1998 – 2002
Missions to Mexico – Orphanages & Outreach Mt. Calvary Church, Summer Program Mission, BC	2001 & 2002
Global Development Pilot Project – Guatemala Heritage Park Secondary Mission, BC	2002
Classroom Reading Monitor – K to Gr. 2 Heritage Park Secondary Mission, BC	2010 – 2016
Classroom Volunteer – Grade 1/2 Heritage Park Secondary Mission, BC	2019 – 2020

REFERENCES - Available upon request